

License no: EB / 14/ 2008  
Dated : 25/03/2008  
Renewed w.e.f-15/01/2025



Valid upto: 14/01/2030

**Government of West Bengal  
Directorate of Health Services  
State Blindness Control Society (NPCB)**

No: - HPH/NPCB/5'O'-21-2013-14/2/273

Date: 15/01/2025

FORM 12

**CERTIFICATE OF REGISTRATION**

This is to certify that **EYE BANK OF Atul Ballav Eye Bank** at N.R.S Medical College & Hospital, Kolkata, has been inspected by the appropriate authority and certificate of registration is renewed under Transplantation of Human Organs Act: 1994 for performing the organ transplantation of the following organ.

**1. EYE (Cornea)**

This certificate of registration is valid for a period of five years from the date of issue.

  
Director of Health Services, West Bengal  
& Licensing Authority under the  
Transplantation of Human Organs Act: 1994.

**"EYE DONATION"**



Let it be  
your family tradition



**Govt. of West Bengal  
Directorate of Health Services  
State Blindness Control Society (NPCB)**

**No: HPH/NPCB/5'O'-21-2013-14/2/274**

**Date: 15/01/2025**

**GUIDELINES**

The necessary License No. **EB / 14/ 2008** dated: 25.03.2008 has been renewed for further **5(Five) years** in favour of Atul Ballav Eye Bank at N.R.S Medical College & Hospital, Kolkata duly recommended by the accreditation committee, vide this Directorate Memo No. **HPH/NPCB/5'O'-21-2013-14/2/273** Dated: 15/01/2025.

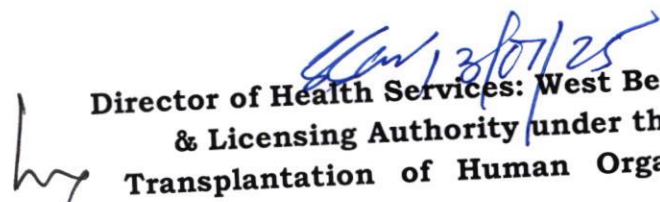
Now they are entitled to continue the work at the Eye Bank at their area of jurisdiction.

The current concept of increasing the Eye Collection through Eye Banking movements is to start HCRP Program with grief counseling. Under such circumstances it is easier to collect Eye balls from deceased person within the hospital after counseling of their relatives.

**Terms and Conditions**

1. The authority of Atul Ballav Eye Bank at N.R.S Medical College & Hospital, Kolkata, is hereby allowed to continue run the Eye Bank with immediate effect.
2. During collection the Eye Bank must ensure to preserve the eye ball properly and systematically as per norms.
3. Before collection of eye ball from any deceased person they must take care to get the necessary authority / consent from the relatives of the deceased person
4. Time and period of preservation of eye ball after collection up to utilization should be maintained strictly as per norms.
5. The eye bank should be informed immediately as eyes must be removed Within six hours of death.

6. They will be eligible to recover eyes wherever the donor is, whether in residence, hospital, mortuary or even the cremation / burial ground.
- 7 Measures should be taken to preserve the disfigurement of the deceased face.
8. **Any sell or buy eyes or taking charge for removal of the cornea is strictly prohibited and against the legal point of view.**
9. State Govt. has the right to take action against any delinquent Eye Bank/Eye Collection Centre at any time, if there be any violation of norms
10. They may be allowed to collect eyes from other sources from their own cost and allowed to do keratoplasty as and when required but they must maintain a register of patient according to serial no.
11. Eye Bank may be allowed to deposit the eye ball at Eye Bank of Regional Institute of Ophthalmology, Kolkata, if necessary, or to any nearest eye bank.
12. Death certificate will be issued within one hour in case of any donor.
13. **They must submit the reports and returns in each and every month to the office of the Assistant Director of Health Services (Ophthalmology), Swasthya Bhaban failing which the State Govt. has the right to take Action against the Eye Bank.**
14. Accreditation team/ and or any member may visit the centres at any time without any notice and if found any defect then the licens will be withdrawn without any prior notice according to report.
15. They are permitted to conduct HCRP at any Govt. Hospital with prior permission from the Licensing Authority. Before that the Eye Bank should submit:-
  - i) A detailed proposal for conducting HCRP.
  - ii) They should furnish the name of the Govt. Hospital/s where HCRP would be conducted by them.
  - iii) The details of the persons involved in HCRP along with their relevant certificates, appointment letters and letter of consent to work on behalf of the eye bank.
  - iv) If there is any prior discussion with the relevant hospital authority/ authorities then the detail report of the discussion.

  
**Director of Health Services: West Bengal  
& Licensing Authority under the  
Transplantation of Human Organs Act: 1994**